

**BOARD OF FIRE COMMISSIONERS
WOODBIDGE TOWNSHIP FIRE DISTRICT NO. 8
MINUTES OF MEETING
February 28, 2012**

The regular monthly meeting of the Board of Fire Commissioners, Fire District No. 8, as publicized in the Home News Tribune, was called to order at 7:00 p.m. by President Solovey. The Pledge of Allegiance was followed by a moment of silence for our deceased brothers.

ROLL CALL R. Gillespie – present
 T. Mayoros – present
 D. Petrick – absent
 K. Petz – present
 M. Solovey - present

MINUTES: There were no minutes from the previous meeting.

COMMITTEES

BUILDINGS AND GROUNDS:

1. The budget was passed so now the project will get underway after St. Patrick's Day.
2. Best Electric is to come and do the front light. Will check to see if a bill was received.

APPARATUS AND VEHICLES:

1. Everything out front is fine.
2. The auxiliary vehicle passed in the budget. Going down Thursday to state bid contract dealer, Chevy dealer, in Cherry Hill. Will have Resolution at the end of the meeting. Not locking into any one type of vehicle. Regular maintenance of vehicle as needed.

INSURANCE:

1. Still progress on paperwork.

FIRE PREVENTION:

1. New radio was installed and working properly.
2. Doing beginning of the year reports.

FIRE EQUIPMENT:

1. Various items ordered in 2011 are coming in as well as some 2012 items.

COMMUNICATIONS:

1. None.

HUMAN RESOURCES:

1. None.

FINANCE AND BUDGET:

1. Finance good; budget passed.

FIRE OFFICIAL REPORT (January and February, 2012):

1. Twelve permits issued in the month of January and February; ten in Hopelawn and two in Keasbey.
2. Checks being received and being turned over to the commissioners for deposit.
3. 2011 audit forms from Division of Fire and Safety were filled out and sent in
4. Bureau received a check for \$2,627.50 from the township court for the fire zone tickets.
5. Bureau made the line of duty death notification to the Division of Fire and Safety and POSHA on Bruce Turcotte. He was assisted by Bill Hegedus and Kevin Wertz.
6. Bureau issued a Fire Lane Summons for Sunnyview Oval on February 8th, 2012.
7. Bureau investigated a complaint regarding a malfunctioning fire alarm at the township garage. Heat detector was activated in guard check. System was repaired and put back in service.
8. Dry sprinkler system in the tunnel for the township garage is in process of being replaced. Township in the process of obtaining bids and prices. Given an extension for this request and the new date is March 20th, 2012.
9. Hampton Inn filed an appeal for a violation of a mistake egress and is putting an exit sign in the doorway that leads to the Longhorn Steakhouse. Frank going to Construction Board of Appeals in New Brunswick on February 29th, 2012 for a 9:30 A.M. hearing. Sign to be placed on inside not outside.
10. Temporary administration going around getting addresses.

CHIEF'S REPORT:

1. Some new equipment in which was tagged and placed in service. Some are still awaiting to be placed in service.
2. New member, Tim Nelson, was bought in at the last meeting. He's lose to having Firefighter One and has a couple of makeup classes to do. The Fire Academy is requesting a letter stating we are now bringing him on as a member and is under District #1 insurance coverage.
3. Two applications came back that interviews are going to be setup for.
4. Monthly call total for January were 20 calls.

TRAINING OFFICER'S REPORT:

1. Three members currently taking Firefighter Two. Two are independently taking fire inspector.
2. Last month's drill was on ropes and knots.
3. Weekend of February 25th, 2012 the men attended Woodbridge Fire's large area search drill in the Fortunoff's parking lot of Woodbridge Center.
4. March drill is going to be on SCBA fit testing as well as SCBA refresher.
5. Inventory going to be incorporated in the Sunday drills.
6. Division of Fire Safety course schedule coming out in the next few weeks. Have to register an account online to sign up and maintain certificates.
7. Commissioner Gillesepie and Jaime went to Perth Amboy with Wilson for Wilson to do annual test after fit test. Perth Amboy offered to have the drill done at their firehouse.

TRAINING OFFICER'S REPORT – None**FIRE COMPANY PRESIDENT'S REPORT:**

1. Thanks was given for all the help to give Bruce Turcotte a well deserved sendoff.
2. 2012 Committees were completed and posted. The Turcotte Memorial Fund was created.
3. Men who did last fire watch were paid by the fire company.
4. George Irizarry brought in to fill secretary position.
5. Joe Hingish appointed as historian.
6. Brian Turcotte appointed as the secretary of the United Relief Association. Special meeting on February 29th, 2012 at Fords Fire Company for that appointment.
7. Check came in for Jaime from Extended Stay Hotels end of 2011 or January, 2012 and will double check if it was made out to the commissioners or to the fire company.

BILLS FROM 2/16/12 TO 2/23/12:

1.	Loews	\$	215.99
2.	Middlesex Water Hydrant Service	\$	4,958.66
3.	Verizon Wireless (Fios)	\$	68.99
4.	Verizon Wireless (Laptop Computers)	\$	120.03
5.	Pack Rat	\$	149.00
6.	Arlene Garofalo (Election Clerk)	\$	150.00
7.	Fleet Tone (Hess Fuel)	\$	610.36
8.	Helen Perry (Head Election Clerk)	\$	175.00
9.	Home News Tribune (Meeting Day Change)	\$	9.72
10.	Dorraine Petrick (Administrative Duties)	\$	1,500.00

11.	Nancy Crocker (Poll Worker)	\$ 150.00
12.	NFPA (Membership Dues – Three year renewal)	\$ 430.00
13.	FEDCO Wireless	\$ 40.00
14.	New Jersey Fire Equipment (Four Air Packs)	\$ 19,234.00
15.	John Urs (Monthly Fee Plus Various Duties)	\$ 1,166.66
16.	Approved Fire Protection (Fire Extinguisher Recharge)	\$ 138.10
17.	Board of Fire Commissioners (District #7 Dispatch)	\$ 3,460.00
18.	Comcast (Internet)	\$ 82.07
19.	D&L Printing (Ballots)	\$ 165.00
20.	Jaime Neves (Engineer Duties)	\$ 300.00
21.	Kevin Petz (Reimbursement)	\$ 368.51
22.	Middlesex County Fire Academy (I200)	\$ 63.00
23.	New Jersey Fire Equipment (Air Pack Repair)	\$ 27.35
24.	Reading Fire Company (Two Pairs of Warranted Pro Boots)	\$ 632.00
25.	Richard Brazlow (Legal Services)	\$ 15.00
26.	Staples Credit Plan (Office Supplies)	\$ 343.05
27.	Trilakes (Two Sets of Gear Repaired)	\$ 343.05
28.	Villa Borghese (Refreshments for the Fire Elections)	\$ 120.65
29.	Motorola (Trunk Radio for 836 – Paid Off of 2011 Money)	\$ 4,309.00

MM Gillespie SEC Mayaros to pay the bills.

TREASURER'S REPORT

1.	Provident Bank (Savings)	\$258,501.73
2.	Provident Bank (Checking)	\$ 58,592.50
3.	Capital Apparatus Fund	\$353,708.81
4.	Fire Prevention Bureau	\$ 26,995.45

TOTAL CHECKING AND SAVINGS \$580,614.49

MM Gillespie SEC Mayaros to accept Treasurer's Report

E.A. REPORT:

1. Monthly report is going to have to be filled out by the E.A. The E.A. is getting the insurance done. He's setting up his own system and he cleaned out the pack rat which will be removed March 1st, 2012. Also, he'll have different other various duties.

UNFINISHED BUSINESS (BOARD):

NEW BUSINESS (BOARD):

PUBLIC:

RESOLUTIONS:

1. 12-22 Whereas the Commissioners of Fire District #8 in the Township Woodbridge, County of Middlesex, are expected and obligated to protect their citizens of the district and whereas a course of fulfilling obligations of vehicles required for the use of the district and whereas the acquisition of this vehicle is authorized by Section 40A1470 therefore be resolved of the Commissioners of Fire District #8 in the Township of Woodbridge, County of Middlesex, purchase an auxiliary vehicle for the cost not to Exceed \$60,000.00. Be it further resolved that this vehicle be paid for by Capital Reserve Funds as approved by the voters of Woodbridge Township District #8 on February 18th, 2012. Approved 4-0

M/M Petz SEC Gillespie to accept Resolution.

ADJOURMENT MM Mayoros SEC Petz to adjourn at 7:25 P.M.

MINUTES TRANSCRIBED BY MARYANN SOFKA