

**BOARD OF FIRE COMMISSIONERS  
WOODBIDGE TOWNSHIP FIRE DISTRICT NO. 8  
MINUTES OF MEETING  
June 26, 2012**

The regular monthly meeting of the Board of Fire Commissioners, Fire District No. 8, as publicized in the Home News Tribune, was called to order at 7:00 p.m. by President Solovey. The Pledge of Allegiance was followed by a moment of silence for our deceased brothers.

**ROLL CALL** R. Gillespie – present  
T. Mayoros – present  
D. Petrick – absent  
K. Petz – present  
M. Solovey - present

**MINUTES:** M/M Petz SEC Mayoros to accept the minutes of the April 24<sup>th</sup>, 2012 regular monthly meeting.

**COMMITTEES**

**BUILDINGS AND GROUNDS:**

1. A gentleman came a couple of weeks ago for the basement and it was submitted to the town who denied the application. The town wants an architect to do it so an architect was contacted and came down. They will hopefully start next week. They're waiting from the results from the city and will be no problem. They'll start the work that they don't need permits for.

**APPARATUS AND VEHICLES:**

1. The Tahoe is currently being stripped and will be sent off for the lights to be installed. Cannot give a finished date but hopefully mid-July.
2. First preliminary truck meeting will be tonight with salesman.
3. Maintenance on the fire truck scheduled for September.
4. Brake issue was looked at on A2. A part on the brake package was lubricated and a road test was done. Everything fine and in working order. If there are any more issues it will be taken from there.
5. Gas card in for Tahoe.

**INSURANCE:**

1. Stuff coming up for renewal will be looked over.
2. Cards came in for vehicles.
3. New member came on, Ashley, who was an explorer so the insurance is still the same for her as a regular member.

**FIRE PREVENTION:**

1. All good.

**FIRE EQUIPMENT:**

1. Nothing new coming in. Still haven't put on some of the stuff that was asked for; all in boxes in the chief's office. Will check with the chief after the meeting to see whether to put it on, throw it out or donate it.

**COMMUNICATIONS:**

1. None.

**HUMAN RESOURCES:**

1. One human resource issue which will be discussed after the meeting in private.

**FINANCE AND BUDGET:**

1. None.

**FIRE OFFICIAL REPORT (June, 2012):**

1. Bureau investigated a complaint at the Dollar Store in the Walmart complex regarding a silence of the fire alarm before the fire department arrived. The person who silenced the alarm was unfounded and the store manager was advised not to touch the alarm until the fire department arrived. The Bureau issued a \$500.00 penalty to Walmart for silencing the fire alarm and shutting down the sprinkler system before the fire department arrived. Workers broke a sprinkler head in the garage compactor by accident. The system was repaired by a sprinkler company and the fire alarm was reset.

**CHIEF'S REPORT:**

1. July 7, 2012 is the park dedication. Working hand in hand with two of the commissioners and will have a function afterwards. Will have a tent with food and beverages.
2. Firehouse expo coming up which was taken care of by Dennis and was appreciated.
3. New Explorer by-laws.
4. Will talk after the meeting about some of the equipment that was ordered and had come in a couple of months ago but was not yet in the office. Will figure out if it should be donated, thrown out or put on the apparatus.

**TRAINING OFFICER'S REPORT:**

1. Drill on Thursday is scheduled.
2. The fire academy is winding down now at the end of the year. The

- two fire candidates took their test so hopefully they passed.
3. Nick Vitolli passed his Fire One so he's good to go.

#### **FIRE COMPANY PRESIDENT'S REPORT:**

1. Two bylaw changes that were proposed. The one bylaw was the change of the meeting hour from 8:00 P.M. to 7:00 P.M. The first reading was done already and the second reading will be in July and that will go into place. The second bylaw change was the Explorer Post Program with the age requirement. Once the member turns 18 he or she must become a senior member following the bylaws in conjunction to the New Appointed Probationary Member Status of the Hopelawn Engine Company #1. The first reading was done at last month meeting and the second reading will be done in July and go into place.
2. Commissioners and president need to meet and have a clarification session on who is responsible for Bruce Turcotte's dedication in January. It seems that certain members think that the E.A. or the temporary E.A. or Dennis is in charge of everything like writing letters to doing all the stuff that used to be handled. Everyone forgets that the former E.A. used to be the fire company secretary so the work that he did sort of overlapped. Needs a committee to be formed for Bruce Turcotte's memorial. It was suggested that the committee be made of the president, the chief, Brian and one of the commissioners; the people with the authority to make the decisions that are needed and anyone additional.

#### **BILLS:**

|     |   |              |
|-----|---|--------------|
| 1.  | Continental Fire and Safety                         | \$ 75.00     |
| 2.  | Galls   | \$ 160.31    |
| 3.  | Home Depot  | \$ 168.40    |
| 4.  | Liberty Mutual Insurance                            | \$ 16,916.00 |
| 5.  | MaryAnn Sofka (Transcripts)                         | \$ 15.00     |
| 6.  | Verizon (Phone Service)                             | \$ 104.31    |
| 7.  | Verizon Wireless (Cell Phone)                       | \$ 120.03    |
| 8.  | West Payment Center (NJ State)                      | \$ 84.00     |
| 9.  | Mall Chevrolet (Tahoe)                              | \$ 31,275.00 |
| 10. | Elizabethtown Gas (Firehouse and Annex)             | \$ 137.43    |
| 11. | Kevin Petz (Reimbursement for Training Class)       | \$ 73.79     |
| 12. | Motorola (New radio for Tahoe)                      | \$ 4,308.80  |
| 13. | PSE&G (Electric Firehouse and Annex)                | \$ 663.18    |
| 14. | Reading Fire Equipment Company (Two Station Booths) | \$ 379.60    |
| 15. | Vella (Reimbursement – Drills)                      | \$ 161.15    |
| 16. | Galls (Polo Shirts)                                 | \$ 423.75    |
| 17. | Brian Turcotte (Training Officer)                   | \$ 3,000.00  |

|     |  |                     |
|-----|--|---------------------|
| 18. | John Ur's Office   | \$ 1,083.33         |
| 19. | EMR Power (Service Work)   | \$ 105.00           |
| 20. | Fleet Stone Hess (Fuel for vehicles)                               | \$ 490.25           |
| 21. | Lowe's (Janitor supplies, table saw etc.)                          | \$ 662.05           |
| 22. | Middlesex Water Company (Hydrant service)                          | \$ 4,958.66         |
| 23. | Reading Equipment (Firewalker Boots)                               | \$ 306.60           |
| 24. | Landscaper (Monthly service)                                       | \$ 350.00           |
| 25. | Verizon Business (FIOS)  | \$ 68.99            |
| 26. | Visa Life  | \$ 1,635.19         |
| 27. | Approved Fire Protection (Inspection of<br>System -<br>Downstairs) | \$ 150.00           |
| 28. | Jaime Neves (Engineering Duties)                                   | \$ 450.00           |
| 29. | Kevin Petz (Reimbursement for floor<br>mats for Tahoe)             | \$ 188.30           |
| 30. | Richard Brazlow (Legal Services)                                   | \$ 62.00            |
| 31. | Verizon Wireless   | \$ 120.03           |
|     | <b>TOTAL BILLS</b>   | <b>\$ 68,696.15</b> |

MM Mayoros SEC Gillespie to pay the bills.

#### TREASURER'S REPORT

|    |                           |              |
|----|---------------------------|--------------|
| 1. | Provident Bank (Savings)  | \$300,351.37 |
| 2. | Provident Bank (Checking) | \$ 37,906.41 |
| 3. | Capital Apparatus Fund    | \$354,236.42 |
| 4. | Fire Prevention Bureau    | \$ 27,008.84 |

**TOTAL CHECKING AND SAVINGS** \$719,503.04

MM Mayoros SEC Petz to accept Treasurer's Report

#### E.A. REPORT:

#### UNFINISHED BUSINESS (BOARD):

1. Will research to find out when the final payment on A3 will be.

#### NEW BUSINESS (BOARD):

#### PUBLIC:

1. Working on letter for Facebook to the commissioners.

#### RESOLUTIONS:

1. None.

**ADJOURNMENT** MM Mayoros SEC Gillespie to adjourn at 7:25 p.m.

**MINUTES TRANSCRIBED BY MARYANN SOFKA**