

**THE COMMISSIONERS OF FIRE DISTRICT NO. 8
IN THE TOWNSHIP OF WOODBRIDGE, COUNTY OF MIDDLESEX**

Resolution # 12-10

**Authorizing Payment of Payroll Deductions
As Employers For Payroll Taxes and PERS/DCRP Payments**

WHEREAS, The Fire Commissioners of Fire District No. 8 are eligible to join the Public Employee's Retirement System (PERS) of Defined Contribution Retirement Plan (DCRP) and certain payroll taxes and PERS/DCRP payments are required to be paid by the employer.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 8 in the Township of Woodbridge, County of Middlesex, as follows:

1. The Board of Fire Commissioners of Fire District No.8 will pay all payroll taxes and PERSDCRP payments as required as the employer.

(Secretary's signature)

01/10/12
(DATE)

ROLL CALL:

Governing Body MEMBER	Recorded Vote			
	AYE	NAY	ABSTAIN	ABSENT
GILLESPIE				
MAYOROS				
PETRICK				
PETZ				
SOLOVEY				

**THE COMMISSIONERS OF FIRE DISTRICT NO. 8
IN THE TOWNSHIP OF WOODBRIDGE, COUNTY OF MIDDLESEX**

Resolution # 12-01

Authorizing Regular Meeting Schedule for 2012

WHEREAS, Public Law 1975, Chapter 231, Section 13 requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice or revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 8 in the Township of Woodbridge, County of Middlesex, as follows:

(1) All meetings of the Commissioners shall take place at 7:00 p.m. on the following dates at the Hopelawn Fire House, 127 Loretta St., Hopelawn, NJ.

Jan. 10 - agenda	June 12 - agenda	Oct. 16 - budget workshop
Jan. 24 - regular	June 26 - regular	Oct. 23- regular
Feb. 14 - agenda	July 10 - agenda	Nov. 13 - agenda
Feb. 28 - regular	July 24 - regular	Nov. 27- regular
March 13 - agenda	Aug. 14 - agenda	Dec. 11- agenda
March 27 - regular	Aug. 28 - regular	Dec. 26 - budget public
April 10 - agenda	Sept. 11 - agenda	& Regular - WEDNESDAY
April 24 - regular	Sept. 25 - regular	
May 8 - agenda	Oct. 2 - budget workshop	
May 22 - regular	Oct. 9 - agenda	

hearing

(2) A summary of this resolution shall be mailed to the Home News Tribune.

(3) A summary of this resolution shall be posted and shall be maintained on the official bulletin board of the Township of Woodbridge and shall also be kept on file by the Municipal Clerk for purposes of public inspection.

(Secretary's signature)

01/10/12
(DATE)

ROLL CALL:

Governing Body MEMBER	Recorded Vote			
	AYE	NAY	ABSTAIN	ABSENT
GILLESPIE				
MAYOROS				
PETRICK				
PETZ				
SOLOVEY				

**THE COMMISSIONERS OF FIRE DISTRICT NO. 8
IN THE TOWNSHIP OF WOODBRIDGE, COUNTY OF MIDDLESEX**

Resolution # 12-02

Authorizing Appointment of Attorney

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No. 8 in the Township of Woodbridge, County of Middlesex, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year 2012; and,

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 8 in the Township of Woodbridge, County of Middlesex, as follows:

(1) Richard M. Braslow, Esq., is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.

(2) This resolution and the notice of award of contract shall be available for public inspection.

(Secretary's signature)

01/10/12

(DATE)

ROLL CALL:

Governing Body	Recorded Vote			
MEMBER	AYE	NAY	ABSTAIN	ABSENT
GILLESPIE MAYOROS				
PETRICK				
PETZ SOLOVEY				

**THE COMMISSIONERS OF FIRE DISTRICT NO. 8
IN THE TOWNSHIP OF WOODBRIDGE, COUNTY OF MIDDLESEX**

Resolution # 12-03

Authorizing Appointment of Accountant

WHEREAS, there exists a continuing need for accounting services to be provided to the Commissioners of Fire District No. 8 in the Township of Woodbridge, County of Middlesex, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year 2012; and,

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 8 in the Township of Woodbridge, County of Middlesex, as follows:

(1) Casazza & Ur Public Accountants LLC, are hereby appointed to provide accounting services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.

(2) This resolution and the notice of award of contract shall be available for public inspection.

(Secretary's signature)

01/10/12
(DATE)

ROLL CALL:

Governing Body	Recorded Vote			
MEMBER	AYE	NAY	ABSTAIN	ABSENT
GILLESPIE MAYOROS				
PETRICK				
PETZ SOLOVEY				

**THE COMMISSIONERS OF FIRE DISTRICT NO. 8
IN THE TOWNSHIP OF WOODBRIDGE, COUNTY OF MIDDLESEX**

Resolution # 12-04

Authorizing Appointment of Executive Assistant

WHEREAS, there exists a continuing need for certain administrative services to be provided to the Commissioners of Fire District No. 8 in the Township of Woodbridge, County of Middlesex, concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year 2012; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 8 in the Township of Woodbridge, County of Middlesex, as follows:

- (1) JT Administrative Services, is hereby appointed to provide administrative services as Executive Assistant to the Commissioners.
- (2) The annual compensation, terms and conditions of employment for this position shall be as determined by the Commissioners and as otherwise mandated by New Jersey statutory law.
- (3) The Executive Assistant shall undertake any and all responsibilities and administrative obligations relative to the fire district, as determined necessary by the Commissioners.
- (4) This resolution and the notice of award of contract shall be available for public inspection.

(Secretary's signature)

01/10/12

(DATE)

ROLL CALL:

Governing Body MEMBER	Recorded Vote			
	AYE	NAY	ABSTAIN	ABSENT
GILLESPIE				
MAYOROS				
PETRICK				
PETZ				
SOLOVEY				

**THE COMMISSIONERS OF FIRE DISTRICT NO. 8
IN THE TOWNSHIP OF WOODBRIDGE, COUNTY OF MIDDLESEX**

Resolution #12-05

Adoption of Cash Management Plan

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 8 in the Township of Woodbridge, County of Middlesex, as follows:

(1) This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be The Provident Bank.

(Secretary's signature)

01/10/12

(DATE)

ROLL CALL:

Governing Body MEMBER	Recorded Vote			
	AYE	NAY	ABSTAIN	ABSENT
GILLESPIE				
MAYOROS				
PETRICK				
PETZ				
SOLOVEY				

**THE COMMISSIONERS OF FIRE DISTRICT NO. 8
IN THE TOWNSHIP OF WOODBRIDGE, COUNTY OF MIDDLESEX**

Resolution # 12-06

Authorizing Appointment of Auditor

WHEREAS, there exists a continuing need for auditing services to be provided to the Commissioners of Fire District No. 8 in the Township of Woodbridge, County of Middlesex, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year 2012; and,

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 8 in the Township of Woodbridge, County of Middlesex, as follows:

(1) Hodulik & Morrison, CPA's is hereby appointed to provide auditing services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.

(2) This resolution and the notice of award of contract shall be available for public inspection.

(Secretary's signature)

01/10/12
(DATE)

ROLL CALL:

Governing Body	Recorded Vote			
MEMBER	AYE	NAY	ABSTAIN	ABSENT
GILLESPIE MAYOROS				
PETRICK				
PETZ SOLOVEY				

**THE COMMISSIONERS OF FIRE DISTRICT NO. 8
IN THE TOWNSHIP OF WOODBRIDGE, COUNTY OF MIDDLESEX**

Resolution # 12-07

Authorizing Approval and Payment of Claims

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4.1(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the governing body chairman, the chief financial officer and countersigned by such other officer or officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganization meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:31-4.1(f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which the time in which salaries, wages or other compensation for services shall be paid.

NOW THEREFORE be it RESOLVED by the Commissioners of Fire District No. 8 in the Township of Woodbridge, County of Middlesex, as follows:

(1) The checks as issued by the Commissioners for payment of claims shall be signed by the President, Treasurer and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance board and as set forth herein.

(2) The manner in which and the time in which compensation for services rendered by employees of the Commissioners shall be paid shall be in accordance with individual employment contracts. The Commissioners' salaries shall be paid as determined by the Commissioners.

(Secretary's signature)

01/10/12

(DATE)

ROLL CALL:

Governing Body MEMBER	Recorded Vote			
	AYE	NAY	ABSTAIN	ABSENT
GILLESPIE				
MAYOROS				
PETRICK				
PETZ				
SOLOVEY				

**THE COMMISSIONERS OF FIRE DISTRICT NO. 8
IN THE TOWNSHIP OF WOODBRIDGE, COUNTY OF MIDDLESEX**

Resolution # 12-08

Designating Surety Bonding for Treasurer, President, & Vice President

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the Fire District is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners of Fire District No. 8 in the Township of Woodbridge, County of Middlesex, deem it necessary to provide bonding for the President, Vice President and Treasurer of the Fire District.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 8 in the Township of Woodbridge, County of Middlesex, as follows:

- (1). All Commissioners shall be bonded in the amount of \$200,000.

(Secretary's signature)

01/10/12

(DATE)

ROLL CALL:

Governing Body MEMBER	Recorded Vote			
	AYE	NAY	ABSTAIN	ABSENT
GILLESPIE				
MAYOROS				
PETRICK				
PETZ				
SOLOVEY				

**THE COMMISSIONERS OF FIRE DISTRICT NO. 8
IN THE TOWNSHIP OF WOODBRIDGE, COUNTY OF MIDDLESEX**

Resolution # 12-09

Designation of Official Newspaper for Publications

WHEREAS, the Commissioners of Fire District No. 8 in the Township of Woodbridge, County of Middlesex, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designation various newspapers as official newspaper in which the Commissioners may publish its various items during 2012.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 8, in the Township of Woodbridge, County of Middlesex, as follows:

(1) The official newspaper in which the Commissioners will publish all required notices or other items during 2012 pursuant to New Jersey statutes shall be The Home News Tribune, unless said New Jersey statutory law otherwise mandates that a newspaper other than the one as referenced herein be used for said publications.

(Secretary's signature)

01/10/12

(DATE)

ROLL CALL:

Governing Body MEMBER	Recorded Vote			
	AYE	NAY	ABSTAIN	ABSENT
GILLESPIE				
MAYOROS				
PETRICK				
PETZ				
SOLOVEY				