

**BOARD OF FIRE COMMISSIONERS  
WOODBRIDGE TOWNSHIP FIRE DISTRICT NO. 8  
MINUTES OF MEETING  
November 26, 2013**

The regular monthly meeting of the Board of Fire Commissioners, Fire District No. 8, as publicized in the Home News Tribune, was called to order at 7:00 p.m. M. Solovey. The Pledge of Allegiance was followed by a moment of silence for our deceased brothers.

**ROLL CALL** R. Gillespie – present  
T. Mayoros – present  
D. Petrick – present  
K. Petz – present  
M. Solovey – present

**MINUTES:** M/M Mayoros SEC Petz to dispense the minutes of the last regular monthly meeting.

**BILLS:**

1.	Liberty Mutual	\$ 301.66
2.	MaryAnn Sofka	\$ 15.00
3.	Michael Walsh (Infectious Control)	\$ 500.00
4.	Staples Credit Plan	\$ 13.12
5.	Bell Ford	\$ 235.55
6.	Brian Turcotte (Respiratory)	\$ 500.00
7.	Dennis Petrick (OSHA)	\$ 500.00
8.	Toll Violation	\$ 26.00
9.	Kevin Petz (Replenish Petty Cash)	\$ 181.82
10.	Lucas Auto Center (Oil Change)	\$ 29.95
11.	MaryAnn Sofka	\$ 30.00
12.	Sequia Land Design	\$ 200.00
13.	Board of Fire Commissioners District #7 – Three Months of Dispatch	\$ 13,568.00
14.	Middlesex County Water – Three Months of Hydrants	\$ 15,169.00
15.	Brian Turcotte (Training)	\$ 1,000.00
16.	Elizabethtown Gas	\$ 141.43
17.	Family Medical Center	\$ 90.00
18.	Gall's	\$ 69.97
19.	MetLink Web Services	\$ 199.00
20.	Richard Braslow	\$ 2,012.00
21.	Skyland's Area Fire & Equipment – Four Sets of Gear	\$ 11,887.72

22.	Truck & Tow	\$ 177.93
23.	V.E. Ralph	\$ 23.00
24.	Verizon	\$ 121.24
25.	Verizon Wireless	\$ 40.01
26.	Avia	\$ 144.99
27.	Comcast	\$ 19.96
28.	Communication Specialists (New Light Bar for the Fire Prevention Truck)	\$ 2,579.20
29.	Middlesex Fire Academy	\$ 236.00
30.	East Coast Lighting	\$ 544.80
31.	PSE&G	\$ 694.97
32.	Communication Specialists (Repairs to the Fire Prevention Vehicle)	\$ 467.00
33.	Villa Borghese	\$ 94.20
34.	ATRA	\$ 210.24
35.	Dennis Petrick (Yearly Cell Phone)	\$ 400.00
36.	Lowe's - Miscellaneous	\$ 40.24
37.	NFPA	\$ 63.55
38.	Verizon	\$ 68.99
39.	Donna Mann	\$ 500.00
40.	Gall's	\$ 19.99
41.	Advanced Auto Parts	\$ 170.87
42.	Casazza & Ur	\$ 1,083.33
43.	Direct TV	\$ 196.98
44.	Eddio's Plumbing	\$ 350.00
45.	Staples	\$ 861.06
46.	Easy Pass (Replenish)	\$ 100.00
47.	WEX Bank (Fuel)	\$ 1,051.58
<b>TOTAL</b>		<b>\$ 56,931.25</b>

MM Gillespie SEC Mayoros to pay the bills.

**TREASURER'S REPORT**

1.	Provident Bank (Savings)	\$ 65,593.69
2.	Provident Bank (Checking)	\$225,038.47
3.	Capital Apparatus Fund	\$356,005.70
4.	Fire Prevention Bureau	\$ 27,066.32

**TOTAL CHECKING AND SAVINGS** \$673,704.18

MM Gillespie SEC Mayoros to accept Treasurer's Report

**CORRESPONDENCE:** None

**COMMITTEES**

**BUILDINGS AND GROUNDS:**

1. The gentleman are working on the lights. There are a few minor things that have to be taken care of. Looks real good. Everything is censored and there is progress on that.
2. Talked to a gentleman from Colonia on Sunday at the fire who is going to work on the grants. He's going to get a hold of Dennis and Robert to seat down for a meeting as soon as possible.
3. Having problems with the door outside the one the guys came in to work on it. Will talk about getting a service contract to have them come every six months to do a service on it.

**APPARATUS AND VEHICLES:**

1. Everything working out. Will have Fire & Safety come in next week for the yearly oil change and pm's on both vehicles.
2. On A2 they're just going to do the oil and check out why it's not going in the pump.
3. After the meeting tonight Kevin will be contacted and the new A2 will be ordered. Will have a meeting hopefully the first part of January to go over the spec sheet to make sure the items that were requested be taken out and the items requested will be part in. The salesman recommended that the committee go out some time the end of January beginning of February for the pre-construction meeting. More details to follow.

**INSURANCE:**

1. Everything okay.

**FIRE PREVENTION:**

1. Everything good.

**FIRE EQUIPMENT:**

1. Working with Bobby to order year end equipment. Holding off until the end of the year. Some stuff has come, the four bottles. The fifth bottle came in with the new RIT pack. Waiting on the gear to be delivered.

**COMMUNICATIONS:**

**HOME RESOURCES:**

1. Have to go over something with the fire company and ourselves as far as the physicals and if somebody needs to go for a physical it seems like the system isn't work well. Need to put something on paper if somebody has to go out for light duty or no duty until the physical results come back. Will talk to the physical company to get better response.

### **FIRE OFFICIAL REPORT:**

1. Bureau issued three permits during the month of November, two Type 2 permits Walmart and Home Depot and one Type 1 Majestic Lanes snack shop.
2. Bureau issued a \$750.00 penalty for the Dollar Tree Store for two obstructed rear exits. A check was received and payment was turned over to the Board.
3. Walmart has requested this year firefighters to assist with fire and safety during Thanksgiving and Black Friday shopping weekend. We'll have four firefighters at the store on Thursday from 4:00 P.M. until midnight and 4:00 A.M until Noon on Friday.

### **CHIEF'S REPORT:**

1. Had a productive meeting last week with Dennis. Cleared up the financial and are in sync with what the numbers are with regards to the treasurer of the fire company and daytime money as well.
2. Tim and I started the discussion on the Health & Wellness Program.
3. There are signup sheets for the two parades, Wallington on Saturday, November 30<sup>th</sup> and Woodbridge on Sunday, December 1<sup>st</sup>. Presently there are five people signed up for Wallington which leaves us one short to take the truck out of town so not sure if it's going to end up going. Talking with the Explorer senior advisor there are three people moving their way through towards riding the truck. Will need some PPE because of some new people coming on board in order to do training and get them to a riding status. Need to check if we have Life Insurance forms for Soto and Cavara.
4. On the House Committee we have a Woodbridge Township Fire Officers training program on December 5<sup>th</sup> at 7:00 P.M. Dr. Harry Carter, retired chief from Newark, will be giving the training on Leadership and Discipline in the Fire Service.
5. Had a minor incident yesterday with the bay doors.
6. The back door light fixture is not working.
7. The schedule for Walmart is finalized.
8. 424 back in service and will be in service until Tuesday then going out for two weeks to KME so will not have a ladder truck for that amount of time.
9. Trucks and Equipment – The red tag system seems to be working better at getting equipment unserviceable and equipment out of the rotation and getting it pulled and getting forwarded out for repair.
10. A2 talked about the air assist valve.
11. Jaws on A2 have been red tagged. Jaws not holding a charge. No reason to leave the battery on there.
12. The inch and three quarter hose Number 415 started leaking on Sunday. May be the gasket. Will roll it out and test it when the weather gets better.

13. On Rescue 8 the spare gas meter is in service. Dennis and I talked last week. The new gas meter is a large gas meter and it needs a new docking station that's being researched. All the gas meters have been calibrated. Approximately a hundred and eighty days until they need to be redone.
14. There are three super pass devices out of services which leaves none on the auxiliary vehicles. Four are on order.
15. CBA frame number 825 is out for repair and two CSCBA bottles are out for hydrostatic testing.
16. Once the foam extinguisher on A2 is used will get rid of it and the new one from downstairs will come up and will get a replacement for downstairs.

#### **TRAINING OFFICER'S REPORT:**

1. Two people that went through Fire One have yet to finish. One needs to pass the HAZMAT test and the other took his third attempt at the test the other day. We are still awaiting the results on that.
2. Working on getting the training materials for the Blood Born Pathogens training for Friday night which is part of our annual requirement. In addition to that we will do the HAZMAT training. There will probably be one or two makeup's and will get the makeup's done soon. Will come back next time with an update of how many people still need it at that point and what the decisions from the officers are on keeping gear and servers or pulling it for lack of training.
3. Everything winding down at the Fire Academy now that it's getting close to December.

#### **FIRE COMPANY PRESIDENT'S REPORT:**

1. Everything copasetic for now. Have next year's lineup in order and ready to go.

#### **FIRE OFFICIAL REPORTS:**

1. This month coming up we've made our limit, twelve. Right now have three guys coming up and two of them basically have their certifications and just need to find out their insurance. Will need gear.

#### **UNFINISHED BUSINESS:**

#### **NEW BUSINESS:**

1. Had a meeting with a company that provides green products. Given a spreadsheet on what the cost savings would be. It will be for soap dispenser and pretty much what is used now. This is instead of going out to Lowe's and Home

- Depot and buying the stuff from there.
2. Working with Vice President Natoli. With the help of Joe Hinechez have an issue with Jim Nelson getting his equipment back and his fire company property. Vice President Natoli spoke with Tim a while back and was suppose to meet us over the weekend. Trying to contact him by phone and by text and no response. The second step is to try to go outside the fire department, maybe a different contact, and if that doesn't work with have to go the police route. Hopefully will have some positive information by the agenda meeting on that.

**PUBLIC:**

**RESOLUTIONS:**

1. First Resolution – Transfer funds to cover the remaining. Roll Call Vote – Gillespie – Yes; Petrick – Yes; Petz – Yes; Solovey – Yes
2. Second Resolution – Move \$60,000.00 from Fund Balance for the new Tahoe. Roll Call Vote – Petz – Yes; Gillespie – Yes; Petrick – Yes; Solovey – Yes; Mayoros – Yes.
3. Third Resolution – Adopt the Budget for 2014. Roll Call Vote – Solovey – Yes; Mayoros – Yes; Petirck – Yes; Petz- Yes; Gillespie – Yes.
4. Fourth Resolution – Add \$60,000.00 for a new vehicle, Budget question on the ballot. Roll Call Vote – Gillespie – Yes; Mayoros – Yes; Petrick – Yes; Petz – Yes; Solovey – Yes.
5. Fifth Resolution – To enter an agreement Oskosh Finances for the new pumper. Roll Call Vote – Gillespie – Yes; Mayoros – Yes; Petrick – Yes; Petz – Yes; Solovey – Yes.

**ADJOURNMENT:**

M/M Gillespie SEC Petrick to adjourn at 7:30 P.M.

**MINUTES TRANSCRIBED BY MARYANN SOFKA**