

**BOARD OF FIRE COMMISSIONERS
 WOODBRIDGE TOWNSHIP FIRE DISTRICT NO. 8
 MINUTES OF MEETING
 December 26, 2013**

The regular monthly meeting of the Board of Fire Commissioners, Fire District No. 8, as publicized in the Home News Tribune, was called to order at 7:00 p.m. by President Solovey. The Pledge of Allegiance was followed by a moment of silence for our deceased brothers.

ROLL CALL R. Gillespie – present
 T. Mayoros – absent
 D. Petrick – present
 K. Petz – present
 M. Solovey – present

MINUTES: M/M Petz SEC Gillespie to dispense the minutes of the last regular monthly meeting.

BILLS:

1.	hero24/7.com	\$ 395.62
2.	Home Depot	\$ 459.13
3.	Independent Overhead Doors	\$ 385.00
4.	Jersey Fire Equipment	\$ 4,752.00
5.	Richard Braslow	\$ 537.00
6.	Safety	\$ 660.00
7.	Verizon	\$ 40.01
8.	VIFS	\$ 44.86
9.	Casazza & Ur (Mailing of Budget)	\$ 8.97
10.	Eddio Plumbing	\$ 130.00
11.	Jamie Nieves	\$ 150.00
12.	Kevin Katz (Reimbursement)	\$ 300.00
13.	MaryAnn Sofka	\$ 70.00
14.	Jersey Fire Equipment (Forward Pack)	\$ 4,104.00
15.	Casazza & Ur	\$ 1,083.33
16.	Comcast	\$ 19.96
17.	Elizabethtown Gas	\$ 356.94
18.	NetLink Web Services	\$ 199.00
19.	New Jersey Fire Equipment	\$ 89.77
20.	Verizon	\$ 117.74
21.	Villa Borghese	\$ 54.45
22.	Fire Responder (Newspaper – Two Year Service)	\$ 130.00

23.	New Jersey Fire Equipment	\$	72.00
24.	PSE&G	\$	634.38
25.	Richard Braslow	\$	409.00
26.	Sequoia Land Design (Last Few Months of Cleanup and Gutter Cleaning)	\$	850.00
27.	STS (Mack Car Which Will Be Reimbursed)	\$	378.73
28.	Verizon FIOS	\$	68.99
29.	WEX Bank	\$	800.00
30.	Access Health Systems	\$	225.00
31.	Fords Lawnmower (Ice Melt For The Storms)	\$	216.00
32.	Minerva Cleaners (Gear Repairs)	\$	680.75
33.	Staples	\$	92.00
34.	Task Fire (Five Pairs Of Boots)	\$	1,876.49
35.	Turnout Fire & Safety (Fire Prevention Uniforms)	\$	452.56
36.	State Chemical Supplies (Startup For Cleaning Supplies Around Firehouse)	\$	787.53
37.	Chemical Solutions	\$	95.96
TOTAL		\$	26,168.35

MM Gillespie SEC Petz to pay the bills.

TREASURER'S REPORT

1.	Provident Bank (Savings)	\$193,782.58
2.	Provident Bank (Checking)	\$ 60,865.17
3.	Capital Apparatus Fund	\$356,093.49
4.	Fire Prevention Bureau	\$ 27,069.66

TOTAL CHECKING AND SAVINGS \$637,810.90

MM Petz SEC Gillrsapie to accept Treasurer's Report

CORRESPONDENCE: None

COMMITTEES

BUILDINGS AND GROUNDS:

1. All the lights are done. Thank Dennis for helping out with that. Everything looks good downstairs. Hopefully will see the money savings.

2. Everything passed on the Colonia guy. Waiting for new batch to come in.
3. Kenny put down rock salt by firehouse and everything was fine the last two storms.

APPARATUS AND VEHICLES:

1. All apparatus was serviced. Found a couple of things that needed to be repaired. There were two lights out on the rescue truck and they have been ordered and it will be repaired once they come in.
2. There was a sensor out on the rescue truck so it was ordered for the Cummings engine but was not in stock.
3. Day Crew keeps checking the trucks and as they find stuff they put it up on the board.
4. There will be a meeting with Kevin Driscoll probably in the beginning of the new year just to finalize everything on the prep sheet to make sure what is requested to be taken out and put in to make sure that was done.
5. There will be a trip the end of January or beginning of February to get out there and finalize everything.

INSURANCE:

1. Nothing new on insurance front.

FIRE PREVENTION:

1. Everything is good.

FIRE EQUIPMENT:

1. Ordered miscellaneous stuff.
2. Boots have come in as the bill reflects.
3. RIT pack came in. Waiting for everybody to get trained on that.
4. Airbags were ordered. There is a three hour Power Point class included with the airbags.

COMMUNICATIONS:

HUMAN RESOURCES:

1. Everything good.

FINANCE AND BUDGET:

1. Have the Resolution tonight to adopt the budget. All is well with that with the state.

FIRE OFFICIAL REPORT

CHIEF'S REPORT:

1. The Bureau has issued eight fire lane violations up to this date. All eight were at Walmart. The summons were turned over to the Violation Bureau.
2. Walmart had firefighters at the store conducting fire prevention duties on Thanksgiving evening up to noon on Black Friday. Walmart manager was very pleased with the service the fire department has provided. This is the second year Walmart used the firefighters and said it had a direct affect on the public safety. Walmart intends to do the same thing next year on Black Friday and possibly longer into December as needed.
3. The Bureau conducted numerous spot checks on stores and businesses in the district throughout the whole month of December. Overall the code violations were minimal. The Bureau will continue to be conducting spot checks until the end of the year and into January.
4. The Bureau has issued two permits to Trap Rock Industries which is the old Tilcon Asphalt at the foot of Crows Mill Road and the Bureau is reviewing building plans for a new house that is proposed to be built on South Grove Avenue in Hopelawn. The Bureau sent back to the building department with these objections.

FIRE CHIEF'S REPORT:

1. A3 and Rescue 8 currently have no deviations. Everything has been taken care of.
2. On A2 the battery operated jaws were removed. Unfortunately had a call a couple of weeks back on a very icy 440 and left out of there in a hurry and a small pair of bolt cutters went missing. Nobody on our engine has them and nobody on Keasbey's engine has them so assuming they are still out there or the wrecker operator got them but they were not bought back
3. On the equipment Kevin is absolutely correct. Once there are a few more trainings on it we will be getting it in service and as you heard Dennis did order the airbags and the training class. Have the old bags and once we know that we have a delivery date they're currently technically out of service because they exceeded their shelf life but don't want to pull them until we know we got the other ones coming in.
4. The docking station the calibrator to the gas meters has been ordered but hasn't been received. Have a confirmation date that it shipped.
5. Under training, the company has held two drills a month and eliminated the cleaning drill on Sundays. There were some deficiencies noted across a wide range of member experience with the additional RIT and motor vehicle extrication duties. It was believed that twelve drills weren't enough to maintain proveniences. It seems to have worked well. Hope next year's chief continues that program.
6. Left the captain a message. We have members who completed the

7. I 200 training at the academy and they qualify for state certification based on years of experience. Not sure if routed through the training officer or handling it himself but those members are in the process of being registered with the Division of Fire Safety.
8. Spoke with Wilson, the Explorer advisor, about missing paperwork for the riding Explorers. The deficiencies are posted on the market board. Things are being handled. Slowly but surely getting the paperwork up to date.
9. Keasbey 424 is back in service.
10. Pulled the members gear. Supposed to submit an updated letter from their doctor. They were out of medical leave. They've yet to submit anything. In fact there has been virtually no communication from that member back to me or any of my messages so we pulled his gear.
11. As you heard in the Fire Official's report the company did the fire watch at Walmart and as the treasurer submitted the invoice to the fire official to take up their twenty-four hundred dollars.
12. The Health and Wellness Policy which has been kicked around the past couple of months has stalled. Going to let that fall to the new incoming chief. My recommendation is that there is a joint labor management document out on the International Association of Firefighters website. It probably would give you a good basis for a working document between firefighters and the municipality as to how best to address some of the issues that have been brought up. Take from it what you will and throw out what you don't need.
13. Earlier this week there was a line of duty death down in Hightstown. Still waiting for the funeral and wake information. If some people do want to go we will request use of the Auxiliary vehicles to make a run down the Turnpike.
14. I want to thank the Board for a good year. The discussion back and forth was definitely healthy. It was understood that all had the best interest of the district even though there were differences of opinion over the year.

TRAINING OFFICER'S REPORT:

1. Got final certificates for Dillon Vasquez. He completed Fire One and all his certificates are on file. The originals are going to him and he has to just submit the form to the state to get the state certification. Everything from the academy came back including HAZMAT. He's Fire One through the academy. State wise he's not official but we do not treat that any different. It's just a matter of getting the paperwork sent in.
2. Ray Church is on his third attempt for the Firefighter One exam. He misplaced the practice test that was given to him the first time so have to get another copy printed out and given to him so he can start learning it that way.

3. Last month was the Blood Born and HAZMAT refresher. There are about five or so regular members (list posted outside) that need to do the makeup. Did one already and shooting for tomorrow at six o'clock to do the makeup then. Whoever doesn't show up tomorrow whatever date we figure out with that we'll let them go to that one and after that at that point I think it's time to pull here.
4. The new Fire Academy course list was sent out to everybody. Have one request for training already. Did a quick update to the training form just to have the course number because it's required on the application packet. Printed ten copies. Will put in the binder.
5. On the makeup will skip the PowerPoint and just go into the video. It basically covers the same thing.

FIRE COMPANY PRESIDENT'S REPORT:

UNFINISHED BUSINESS:

NEW BUSINESS:

Robert Gillespie: I would like to personally thank Dennis for all his help throughout the year especially starting with the fire truck. I know there was a lot of email sent back and forth and he's been there every step of the way and even gone a little bit above and beyond what he was supposed to do. So Dennis I thank you.

Dennis Petrick: Thank you, I appreciate that.

PUBLIC:

1. The auxiliary vehicles for the line of duty if we get people.
2. Working on getting a proxy from New York. Give out free bridge access to the department there. Filed the application and waiting for it to come back so if we do do training with Tyrone or go out to New York for any reason then we don't have to pay or get reimbursement or anything like that.
3. Working with the Easy Pass guy on the state thing because originally the municipalities are zoned for response areas and have to change where we can go further than our zone. Think we are only allowed actually to Exit 10. Got the toll violations from the Pennsylvania and Maryland Turnpike taken out. Just have to pay the toll.

RESOLUTIONS:

1. Adoption of 2014 Budget. Got okay from the state to pass it tonight. Whereas the annual budget for Woodbridge Fire District No. 8 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented for adoption before the Board of Fire Commissioners Woodbridge Fire District No. 8., its Open Public Meeting of December 26th, 2013. Whereas the annual budget is presented for adoption reflects each item of revenue and appropriation

in the same amount the title set forth introduced the approved budget including all amendments there to if any which has been approved by the Director of the Division of Local Government Services. Whereas the adopted budget is in compliance of the property tax levee CAP law NJSA40-A445.44 and includes a proposed public referendum in the amount of sixty thousand as an appropriation from the restricted fund balance to use as a budget revenue. The annual budget as presented for adoption reflects the total revenue of eight hundred thirteen thousand one hundred and nine dollars which includes the amount to be raised by taxation seven hundred eighteen thousand six hundred and eighteen dollars for a total appropriation of eight hundred thirteen thousand one hundred and nine dollars. An election shall be held annually on the third Saturday in February in the established fire district to determine the amount of money to be raised by taxation for the ensuing year. Therefore let it be resolved by the Board of Fire Commissioners Fire District 38 at an open public meeting held on December 26, 2913 annual budget of Woodbridge Township Fire District #8 for the fiscal year January 1, 2014 to December 31, 2014 is hereby adopted and shall constitute appropriations for the purposes stated authorization of total tax revenues eight hundred thirteen thousand one hundred and nine dollars which includes the amount to be raised by taxation of seven hundred eighteen thousand six hundred and eighteen dollars and total appropriation of eight hundred thirteen thousand one hundred and nine dollars. The annual budget has presented for adoption reflects each item of the revenue appropriation of the same amount as the title set forth introduced and approved by the budget including all amendments if any which has been approved by the Direction of the Division of the Local Government services. The annual election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year. The results which shall be subsequently certified to the division and the municipal assessor.

Roll Call Vote: Solovey – Yes; Mayoros – Absent; Petrick – Yes; Petz – Yes; Gillespie – Yes

2. The second resolution is to transfer monies from certain Line Items to other Line Items to cover the budget bills for the year ending 2013 which will all be posted on the website per compliance by the state. Roll Call Vote: Gillespie – Yes; Mayoros – Absent; Petrick – Yes; Petz – Yes; Solovey – Yes.
Adopted December 26th, 2913.

ADJOURNMENT:

M/M Gillespie SEC Mayoros to adjourn at 7:26 P.M.

MINUTES TRANSCRIBED BY MARYANN SOFKA