

**BOARD OF FIRE COMMISSIONERS  
 WOODBRIDGE TOWNSHIP FIRE DISTRICT NO. 8  
 MINUTES OF MEETING  
 January 28, 2014**

The regular monthly meeting of the Board of Fire Commissioners, Fire District No. 8, as publicized in the Home News Tribune, was called to order at 7:00 p.m. by President Solovey. The Pledge of Allegiance was followed by a moment of silence for our deceased brothers and for the three Toledo firemen that just got killed recently in the last week. They lost their life in a structure fire.

**ROLL CALL**    R. Gillespie – present  
                   T. Mayoros – present  
                   D. Petrick – absent  
                   K. Petz – present  
                   M. Solovey – present

**MINUTES:** M/M Gillespie SEC Petz to dispense the minutes of the last regular monthly meeting.

**BILLS:**

|     |   |             |
|-----|---|-------------|
| 1.  | Approved Fire Protection                | \$ 150.00   |
| 2.  | Fire & Safety                           | \$ 1,645.04 |
| 3.  | MaryAnn Sofka                           | \$ 60.00    |
| 4.  | New Jersey Fire Equipment               | \$ 745.00   |
| 5.  | Personal Concept                        | \$ 125.86   |
| 6.  | Home Depot (Supplies)                   | \$ 96.11    |
| 7.  | Verizon Business Fios                   | \$ 40.01    |
| 8.  | Villa Borghese                          | \$ 80.75    |
| 9.  | EMR Power                               | \$ 100.00   |
| 10. | Fire & Safety (Service Work on A3)      | \$ 2,542.91 |
| 11. | Kenny on Site Snow Removal              | \$ 710.00   |
| 12. | Liberty Mutual Group                    | \$ 3,821.34 |
| 13. | Paul Conway Fields                      | \$ 395.85   |
| 14. | Verizon                                 | \$ 237.11   |
| 15. | Elizabethtown Gas                       | \$ 883.29   |
| 16. | Comcast                                 | \$ 19.95    |
| 17. | Crystal Springs                         | \$ 139.58   |
| 18. | Eddio's Plumbing (Again no heat)        | \$ 80.00    |
| 19. | Lisa Petz (Reimbursement for John Ur)   | \$ 114.00   |
| 20. | Mike Walsh (Reimbursement for training) | \$ 106.99   |
| 21. | Middlesex Water                         | \$ 299.94   |
| 22. | NetLink Web Service                     | \$ 199.00   |
| 23. | Pennsylvania Turnpike Commissioner      |             |

|     |  |                     |
|-----|--|---------------------|
|     | (Tolls for services)                             | \$ 32.10            |
| 24. | PSE&G (For Firehouse)                            | \$ 667.15           |
| 25. | Siperstein's in Fords                            | \$ 42.59            |
| 26. | Wilson Vasquez                                   | \$ 200.00           |
| 27. | John Ur  | \$ 1,083.33         |
| 28. | Direct TV (Two months service)                   | \$ 372.96           |
| 29. | Eddio's Plumbing (Service Call – Sewer<br>Line)  | \$ 325.00           |
| 30. | Fords Lawnmower (Ice Melt)                       | \$ 21.00            |
| 31. | Home News Tribune                                | \$ 9.88             |
| 32. | Verizon Business FIOS                            | \$ 68.99            |
| 33. | Villa Borghese (Refreshments for the<br>Meeting) | \$ 48.35            |
| 34. | West Bank Fuel                                   | \$ 800.00           |
| 35. | ESI (Montrell Tools)                             | \$ 6,975.00         |
| 36. | Verizon Phone (Cell Phones)                      | \$ 40.01            |
| 37. | Home News Tribune (For election)                 | \$ 7.28             |
| 38. | Snow Removal                                     | \$ 570.00           |
| 39. | Lowe's   | \$ 13.26            |
| 40. | Richard Lucas Chevolet (Tahoe Service)           | \$ 91.73            |
| 41. | Staples Credit Card Plan                         | \$ 1,107.20         |
|     | <b>TOTAL</b>                                     | <b>\$ 25,248.56</b> |

MM Gillespie SEC Mayoros to pay the bills.

**TREASURER'S REPOR**

|    |                           |              |
|----|---------------------------|--------------|
| 1. | Provident Bank (Savings)  | \$162,729.74 |
| 2. | Provident Bank (Checking) | \$ 68,199.24 |
| 3. | Capital Apparatus Fund    | \$356,184.23 |
| 4. | Fire Prevention Bureau    | \$ 27,073.11 |

**TOTAL CHECKING AND SAVINGS** \$614,186.32

MM Petz SEC Mayoros to accept Treasurer's Report

**CORRESPONDENCE:** None

**COMMITTEES**

**APPARATUS AND VEHICLES:**

1. We have a truck committee meeting here on February 1, 2014 at 11:00 A.M.
2. Spoke with Kevin Driscoll the early part of the week. Have a tentative date for the three members of the committee to go out to Wisconsin

from March 1<sup>st</sup> to March 5<sup>th</sup>, 2014. Hopefully he'll have some more definite information at the end of the week with that.

3. Everything else is going good.
4. One question that came up about the fuel additive spoke with Kevin Driscoll and he has no knowledge of it. As far as he knows we still have to have the fuel additive reservoir on there. He did not receive anything from the factory and will do a little research. Hopefully he will have some answers on Saturday.
5. All set to go with the Tahoe pending it passes with the election.
6. Dennis found a state vendor so meeting is set up pending if it passes or if it doesn't pass.
7. Have lights ordered for A2 they're out so when they come they will be changed.
8. Had a couple of incidents backing the engine up and again having a problem with the blind side, the passenger's side. We should reconsider putting a camera on the passenger. Don't think the cost will be that much different and will talk to Kevin Driscoll on Saturday about that.
9. Services were done on the trucks and found a couple of things to be repaired.

#### **BUILDINGS AND GROUNDS:**

1. Kenny came two times and did a good time salting.
2. Had problem with door. Dennis is in contact with them. As soon as the weather breaks they are coming back. The guy who did the lighting they are responsible for the bill and know all about it.
3. Had a bill for \$325.00 for the toilet. It was clogged up. Assisted Wilson in trying to fix it. Capped it now. Do not feel to go further in putting another toilet back in there. If another toilet was to be put back in there and if it backed up the cost of the repair should come out of the guy's salary instead of the commissioners paying for it.

#### **INSURANCE:**

1. Everything is okay.

#### **FINANCE AND BUDGET:**

#### **COMMUNICATIONS:**

#### **HUMAN RESOURCES:**

#### **FIRE PREVENTION:**

1. Everything is good.

#### **FIRE EQUIPMENT:**

1. Stuff that was ordered at the end of last year has come in. The airbags

are in and Dennis is currently working with the chief and the training officer to set that up. There is going to be a quick Power Point presentation. Hands on training has to be done before they go in service.

2. Will be working with Kevin Metz and he will have some equipment lists for us that we had talked.
3. Don't know if approval from the floor is needed about the thousand dollar donation from the VFW. The VFW said to do what we wanted with the donation.
4. Will be purchasing four new survival lights. The head is adjustable as opposed to the ones we have now that the beam goes straight. It's an LED. The lights are in three stages. It just flips up. Maybe some officers will demo them and give us some feedback.

#### **FIRE OFFICIAL REPORT:**

1. Bureau received and sent plans to the township planning department for 21 South Grove for a new home and 74 West Pond Road which is Petroleum 19. They want to rent Budget trucks on the site. A written report was sent back to the building department on both locations.
2. On January 5<sup>th</sup>, 2014 Extended Stay was issued an imminent hazard order for a broken sprinkler pipe that flooded the main lobby and second floor. The sprinkler system was out of services for a twenty-four hour period while they repaired the system. During that period firefighters were assigned to each floor to provide fire watch services as a condition of the imminent hazard order. The system was placed back into service the following day and the imminent hazard was rescinded and the fire watch was ordered and terminated.
3. Majestic Lanes had a broken sprinkler pipe on January 4<sup>th</sup>, 2014 and was issued an imminent hazard and ordered closed. The broken pipe was repaired the next day, Imminent hazard order was rescinded and they were allowed to open.

#### **FIRE CHIEF'S REPORT:**

1. The four lengths of rubber forestry hose is in service on A3 with the old fabric hose on A3 as well, it's in the drawer.
2. The new RIT pack is in service on Rescue 8. The old one is on A2.
3. The red tag system is in operation and is doing well. The company notifies the officers were the equipment is damaged or broken and then I will notify the Board of Fire Commissioners and see if they can be fixed or repaired.
4. There will be a drill this Thursday, January 30<sup>th</sup>, 2014 at 6:30 P.M. It will be a demonstration of the new airbag. Equipment inventory and familiarization to follow.
5. Sunday drills are back on to Sunday cleaning drills. This will help the non-duty crew members to familiarize themselves with equipment and apparatus.

6. Spoke with Dennis a little bit about the Health and Wellness policy to see if we can get anywhere on that.
7. Awaiting payments for the Walmart fire watch. Have to talk to Frank.
8. Awaiting payments for the Extended Stay fire watch. Have to talk to Frank to get on them a little bit.
9. At the last mutual aid call in Carteret it seems like our guys, when at the scene, everybody has their act together in this fire department.

**TRAINING OFFICER'S REPORT:**

1. There are three or four makeups for the blood borne pathogens and HAZMAT. Greg Church and John Kostu failed to appear to any of them so their gear was pulled.
2. Got a card in the mail at home. It's online on firesafety.com which is down right now. The New Jersey/Mississippi State weekend with the National Fire Academy will be April 26<sup>th</sup> and 27<sup>th</sup>, 2014. It's fully reimbursed but you have to pay for your meal ticket. Will get information and post it when I can if anybody is interested in going.
3. The Fire Academy classes are out for this semester. There are a few people signed up for them and hopefully we will get some more participation.
4. Ray Church approached me about helping him study for his Fire One test. This is his third chance. His first test he got a 70 which is passing but should be higher. He got a second test which was given to him about two weeks ago but I haven't heard back so that remains out there.
5. Me and Metz completed the 2014 drill schedule. If you would like to look at it I will print out a copy for you.

**FIRE COMPANY PRESIDENT'S REPORT:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**PUBLIC:**

**RESOLUTIONS:**

1. There are nine resolutions. Resolution 14-01, Authorization for our meeting schedule for the year 2014. Roll call vote: Gillespie – Yes; Mayoros – Yes; Petrick – Absent; Petz – Yes; Solovey – Yes. Resolution 1402, Authorization of appointing an attorney. Will be using Richard M. Braslow. Roll call vote – Gillespie – Yes; Mayoros – Yes; Petrick – Absent; Petz – Yes; Solovey – Yes. Resolution 14-03, Authorization of appointing an accountant. Will be using Casazza & Ur. Roll call vote: Gillespie – Yes; Mayoros – Yes; Petrick – Absent; Petz – Yes. Solovey – Yes.

Resolution 14-04, Adoption of the Cash Management Panel. Roll call vote: Gillespie – Yes; Mayoros – Yes; Petrick – Abent; Petz – Yes; Solovey – Yes.

Resolution 14-05, Authorization for Appointment of Auditor. Will be using Hudalak and Morrisson again this year. Roll call vote: Gillespie – Yes; Mayoros – Yes; Petrick – Absent; Petz – Yes; Solovey – Yes.

Resolution 14-06, Authorizing of Approved and Payment of Claims. Roll call vote: Gillespie – Yes; Mayoros – Yes; Petrick – Absent; Petz – Yes; Solovey – Yes.

Resolution 14-07, Designating Surrey Bonding for the Treasury, the President and Vice President. Roll call vote: Gillespie – Yes; Mayoros – Yes; Petrick – Absent; Petz – Yes; Solovey – Yes.

Resolution 14-08, Designation of Official Newspaper for publications which would be the Home News Tribute. Roll call vote – Gillespie – Yes; Mayoros – Yes; Petrick – Absent; Petz – Yes; Solovey – Yes.

Resolution 14-09, Authorizing Payment of Payroll Dedications as Employers for Payroll Taxes and for PERS payment. Roll call vote; Gillespie – Yes; Mayoros – Yes; Petrick – Absent; Petz – Yes; Solovey – Yes.

**ADJOURNMENT:**

M/M Gillespie SEC Petz to adjourn at 7:25 P.M.

**MINUTES TRANSCRIBED BY MARYANN SOFKA**