

# Board of Fire Commissioners Woodbridge Fire District No. 8

## Minutes of Regular Meeting August 27, 2024, 2024

The regular meeting of the Hopelawn Fire Commissioners Fire District 8 as published in The Home News Tribune was called to order by President B Gillespie at 6:00pm. The Pledge of Allegiance was followed by a moment of silence for our sick and deceased members .

Roll call ----- 5of 5 members present.

Minutes m/m Aquino sec. Natole to dispense the reading of last month's minutes

Bills 4916 to 4952 m/m Aquino sec. Natole to pay the bills

### Treasurers Report

Northfield Bank 963,066.48

Total 963,066.48

m/m Mayoros sec. Aquino to accept the report

### Finance and Budget

1. Progress

### Buildings and Ground

1. New A/C units needed for upstairs
2. Property lights out
3. Ice machine PMs to be done every 6 months
4. Hood and ducts to be cleaned on September 11<sup>th</sup>
5. Annex blico door to be repaired

### Apparatus, Vehicles and Equipment

1. Three sets of gear ordered

2. Meter to be repaired
3. All aux . vehicles have new tires
4. 8-2 radio needs repair
5. Radios for 8-3-2 in

#### Communications

1. Batteries for portable radios and Harris radios on back order
2. Radios need to be reprogramed for county band
3. We are buying radios from WCJ Consultants

#### Insurance and Human Resources

1. Carteret suit in hands of the insurance company
2. New insurance company updates
3. Working on getting new life insurance

#### Fire Officials Report --- no report

#### Fire Chiefs Report

1. One new member put on rolls
2. Request vehicles for Wildwood
3. Request for tinted windows for 8-3-1

#### Fire Company President

1. One new member put on rolls
2. One new member to be interviewed

#### Training Office

1. One new member to be enrolled if fire school
2. Drill Thursday
3. Live burn in September

#### Custodians report

1. Changed light bulb in men's bathroom
2. Cleaned all sump pumps
3. Changed light bulbs in basement kitchen
4. Changed bulbs in bays

#### Grounds keeper

1. Monthly lubrication of all locks
2. Debris removal from catch basins – Laurel , Louis , Pennsylvania and Loretta
3. Garbage cleanup of fire house properties
4. Weekly lawn maintenance
5. Shrub maintenance postponed until September
6. Monthly maintenance to portable air conditioning units

#### Unfinished Business

1. None

#### New Business

1. None

#### Resolutions

1. Resolution to accept Audit report  
5 yes  
0 no

#### Archive Items

1. Request that all new equipment issued stay in fire house.
2. Board request that they be notified when items are to be dropped off.
3. All Vehicles problems to be reported to Commissioner Gillespie

4. All members need to wear seat belts when in Fire Department vehicles

Public - none

Adjournment m/m Natole sec. Aquino at 7:05 pm

**HOPELAWN FIRE DISTRICT #8**  
**August 2024 BILL LIST**  
 July 24 through August 27, 2024

Date	Num	Name	Memo	Amount
<b>Jul 24 - Aug 27, 24</b>				
07/24/2024	4916	Bart & Bart CPAs	Preperation of 12/31/23 Audit meeting w/ commisioners & ...	-8,000.00
08/01/2024	4917	Access Compliance, LLC	Firefighter Clearance Physical	-200.00
08/01/2024	4918	AmTrust North America	Acct# 28255717 Pol#PWC1088770 WC Insurance	-3,791.00
08/01/2024	4919	Board Of Commissioners Dist #7	Dispatch Services -August 2024	-3,902.50
08/01/2024	4920	ESS, Inc	Installation of GETAC tablet Docking station (8-3-1 , 8-3-2 ...	-2,100.00
08/01/2024	4921	Home Depot	Account #6035322501199354 - Supplies	-627.75
08/01/2024	4922	Maria Bucsanszky, EA	Monthly Fee - August 2024	-2,291.67
08/01/2024	4923	Martin Bailon	Ethernet switch diagnosis/install	-100.00
08/01/2024	4924	Noll Brothers Inc	Towing Services for 8-3-1 (flat tire)	-125.00
08/01/2024	4925	PSE&G	Account #6585293118 (Firehouse) 06/06/2024-07/05/2024	-1,301.08
08/01/2024	4926	Access Compliance, LLC	14 Yearly Firefighter Physical exams	-3,000.00
08/08/2024	4928	Access Compliance, LLC	Firefighter Physical exam	-200.00
08/08/2024	4929	Elizabethtown Gas	A/C# 5707841900 06/19/2024- 07/24/2024 - Firehouse	-95.15
08/08/2024	4930	Middlesex Water Company	Account #6022881542 Hydrant Service-July 2024	-7,501.90
08/08/2024	4931	NetLink Web Services, LLC	Website - NJ P.L. 2011, c. 167 - August 2024 Fire District ...	-199.00
08/08/2024	4932	Penguin Management, Inc	Annual Edispatch Plan renewal 09/01/24 - 08/31/2024	-1,572.00
08/08/2024	4933	Richard Braslow	Legal Service Fees	-300.00
08/08/2024	4934	Staples Credit Plan	C/S # RCH 27244586 Office Supplies	-210.77
08/08/2024	4935	Verizon (Tablets)	Acct #542353425-00001/Tablets 06/24/2024 - 07/23/2024	-301.10
08/08/2024	4936	WEX BANK	ACC # 0496001880087-Fuel July 2024	-1,010.47
08/08/2024	4937	Access Compliance, LLC	Firefighter Physical exam	-200.00
08/08/2024	4938	Elizabethtown Gas	A/C#376892651 -06/19/24 - 07/22/24 -Annex	-46.96
08/09/2024	4927	Henning Building Supply	Wood For Door Prop	-336.00
08/15/2024	4939	Conway Shields	6 Helmet Shields	-117.28
08/15/2024	4940	Skylands Area Fire Equipment & Trai...	Gloves and Particulate Hoods	-472.36
08/22/2024	4941	Access Compliance, LLC	Firefighter Physical exam	-290.00
08/22/2024	4942	Comcast	Account #8499 05 340 0831673 Internet and Cable 08/05/...	-787.31
08/22/2024	4943	Dennis Petrick	OSHA Compliance Oficer	-1,500.00
08/22/2024	4944	Dolce Pizzeria & Restaurant	Food for township backpack giveaway	-26.35
08/22/2024	4945	Gannett NY/NJ LocaliQ (Home News)	A/C#1121755 Public Notice - 2023 Audit Summary Notice	-118.70
08/22/2024	4946	German Squad Auto Repair	Supplies	-2,183.84
08/22/2024	4947	NOTTINGHAM INSURANCE	Policy VFNUTR001237604 QTR installment 2 of 4 (policy ...	-8,796.00
08/22/2024	4948	PSE&G	Account #6585293118 (Firehouse) 07/06/2024-08/05/2024	-1,380.52
08/22/2024	4949	TASC Fire Apparatus Inc	Supplies	-2,328.87
08/22/2024	4950	Hopelawn Engine Co. #1	BOFC contribution to recruitment ad campaign	-433.67
08/22/2024	4951	PSE&G	Account #6550513006 (Annex) 07/06/2024-08/05/2024	-258.96
<b>Jul 24 - Aug 27, 24</b>				<b>-56,106.21</b>

**HOPELAWN FIRE DISTRICT #8**

**TREASURER'S REPORT**

As of August 27, 2024

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	<u>Aug 27, 24</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Northfield Bank	963,456.15
Total Checking/Savings	<u>963,456.15</u>
Total Current Assets	<u>963,456.15</u>
<b>TOTAL ASSETS</b>	<u><u>963,456.15</u></u>
<b>LIABILITIES &amp; EQUITY</b>	0.00