

Board of Fire Commissioners Woodbridge Fire District No. 8

Minutes of Regular Meeting December 30, 2024

The regular meeting of the Hopelawn Fire Commissioners Fire District 8 as published in The Home News Tribune was called to order by President Gillespie at 6:00pm. The Pledge of Allegiance was followed by a moment of silence for our sick and deceased members .

Roll call ----- 5of 5 members present.

Minutes m/m Mayoros sec. Petrick to dispense the reading of last month's minutes

Bills 5044 to 5078 m/m Mayoros sec. Aquino to pay the bills

Treasurers Report

Northfield Bank	1,189,462.76
Total	1,189,462.76

m/m Aquino sec. Natole to accept the report

Finance and Budget

1. Budget resolutions to read and voted on at the end of the meeting

Buildings and Ground

1. New A/C units needed for upstairs
2. Bilco door in basement replaced
3. Generator in annex basement repaired

Apparatus, Vehicles and Equipment

1. 8-3-1 to have oil change
2. 8-3-2 recall and oil change
3. 1 pack out

4. EMS supplies ordered
5. Shirts to be ordered

Communications

1. Batteries for portable radios and Harris radios on back order
2. Radios need to be reprogrammed for county band as per resolution at Town Hall for January 15th .All emergency services will be able to communicate with each other .
3. We are buying radios from WCJ Consultants (to be put as question on new budget)
4. Six new pagers to be purchased
5. TV to be purchased for entrance way for greeting
6. All internet service to be switched to township wyfi

Insurance and Human Resources

1. Progress made on new insurance policy
2. New members added to the policy

Fire Officials Report --- no report

Fire Chiefs Report

1. Thanks to everyone for a successful year
2. All members and family invited for New Year's Day

Fire Company President

1. 3 new members joined
2. Folding chairs are missing for the firehouse
3. New water cooler purchased

Training Office

1. Haz-Mat and blood born training complete
2. Working on 2025 training schedule

Custodians report

1. Changed bulbs in kitchen
2. Changed bulbs in bays
3. Cleaned French drains
4. Purchased garbage cans ,water cooler and cleaning supplies

Grounds keeper

1. Monthly lubrication of all locks
2. Debris removal from catch basins – Laurel , Louis , Pennsylvania and Loretta
3. Garbage /trash cleanup for both properties
4. Monthly maintenance to AC units
5. Cleaned gutters
6. Purchased cleaning supplies
7. Removed old stokes basket
8. Salted parking lot during snow storm
9. Restocked certs freezer
10. Monthly exercise of snow removal equipment

Unfinished Business

1. None

New Business

1. None

Archive Items

1. Request that all new equipment issued stay in fire house.
2. Board request that they be notified when items are to be dropped off.
3. All Vehicles problems to be reported to Commissioner Gillespie
4. All members need to wear seat belts when in Fire Department vehicles
5. Carteret suit in the hands of the insurance company

Resolutions

- 1 . Resolution to transfer funds to other line items 5 yes 0 no
- 2. Resolution for Salaries 5 yes 0 no
- 3. Resolution for temporary Budget 5 yes 0 no
- 4. Resolution for 2025 Budget 5 yes 0 no

Public - none

Adjournment m/m Mayoros sec. Natole at 7:05 pm

HOPELAWN FIRE DISTRICT #8
DECEMBER 2024 BILL LIST
November 27 through December 30, 2024

Date	Num	Name	Memo	Amount
Nov 27 - Dec 30, 24				
12/05/2024	5044	Board Of Commissioners Dist #7	Dispatch Services -December 2024	-3,902.50
12/05/2024	5045	Dolce Pizzeria & Restaurant	Food for fire company drill	-64.37
12/05/2024	5046	Elizabethtown Gas	A/C#5707841900 -10/21/24 - 11/19/24 -Annex	-66.45
12/05/2024	5047	General Graphics	Supplies-Fire Prevention stationary	-985.85
12/05/2024	5048	Henning Building Supply	credit account balance	-15.98
12/05/2024	5049	Home Depot	Account #6035322501199354 - Supplies	-30.90
12/05/2024	5050	Hopelawn Engine Co. #1	Fire Service protection agreement installment	-59,100.00
12/05/2024	5051	Maria Bucsanszky, EA	Monthly Fee - December 2024	-2,291.63
12/05/2024	5052	Staples Credit Plan	C/S # RCH 27244586 ANNEX	-13.94
12/05/2024	5053	ULINE	Account 20252428 Replacement emergency eye wash stat...	-77.19
12/05/2024	5054	WEX BANK	ACC # 0496001880087-Fuel November 2024	-523.19
12/05/2024	5055	Witmer Public Safety Group, Inc	Glove straps for stock	-80.40
12/05/2024	5056	Elizabethtown Gas	A/C#5707841900 -10/21/24 - 11/19/24 -Firehouse	-211.22
12/09/2024	5057	Jaime Nieves	LOSAP Withdrawal	-6,600.00
12/09/2024	5058	Verizon (Tablets)	Acct #542353425-00001/Tablets 11/24/2024 - 12/23/2024	-301.10
12/12/2024	5059	Anthony Natole	LOSAP-Withdrawal	-4,260.00
12/12/2024	5060	Brian Turcotte	Training Officer - Stipend	-4,000.00
12/12/2024	5061	Comcast	Account #8499 05 340 0831673 Internet and Cable 12/05/...	-838.41
12/12/2024	5062	Gannett NY/NJ LocalIQ (Home News)	A/C#1121755 Public Notice - Commissioners meeting dates	-13.65
12/12/2024	5063	NJ ADVANCE MEDIA (STAR LEDG...	Elections	-110.38
12/12/2024	5064	Richiusa Mason & Concrete	Bilco Door Replacement (annex)	-3,550.00
12/12/2024	5065	Tyrone Finholt	Infectious Protection Officer	-1,500.00
12/12/2024	5066	Gannett NY/NJ LocalIQ (Home News)	A/C#1121755 Public Notice - December meeting date cha...	-13.26
12/17/2024	5067	A&K Equipment Co	snow plow equipment	-512.52
12/17/2024	5068	Access Compliance, LLC	Firefighter entrance clearance physicals	-290.00
12/17/2024	5069	AmTrust North America	Acct# 28255717 Pol#PWC1125033 WC Insurance	-5,169.00
12/17/2024	5070	Champ Auto Center	oil change mac car	-65.00
12/17/2024	5071	Dolce Pizzeria	Food For board and EMS course	-282.01
12/17/2024	5072	EMR Power Systems LLC	House generator maintenance and repair	-934.68
12/17/2024	5073	Fire-Dex, GW LLC	(1) set of turnout gear deconned for bbp	-92.00
12/17/2024	5074	Henning Building Supply	Supplies	-1,124.41
12/17/2024	5075	PSE&G	Account #6585293118 (Firehouse) 11/02/2024-12/04/2024	-794.63
12/17/2024	5076	V. E. Ralph & Son, Inc	(2)EMS bags and (1) oxygen module for EMS bag	-708.90
12/17/2024	5077	PSE&G	Account #6550513006 (Annex) 11/02/2024-12/04/2024	-80.10
12/19/2024	5078	1st Responder Newspaper	Acc# 532918 2025 subscription renewal-department bundle	-85.00
Nov 27 - Dec 30, 24				-98,688.67

HOPELAWN FIRE DISTRICT #8
TREASURER'S REPORT
As of December 30, 2024

	<u>Dec 30, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
Northfield Bank	1,189,462.76
Total Checking/Savings	<u>1,189,462.76</u>
Total Current Assets	<u>1,189,462.76</u>
TOTAL ASSETS	<u><u>1,189,462.76</u></u>
LIABILITIES & EQUITY	0.00

2025 ADOPTED BUDGET RESOLUTION

Woodbridge Township FD No. 8

FISCAL YEAR: January 1, 2025 to December 31, 2025

WHEREAS, the Annual Budget for the Woodbridge Township FD No. 8 (the 'Fire District') for the fiscal year beginning January 1, 2025 and ending December 31, 2025 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of December 30, 2024; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$1,185,407.94 which includes amount to be raised by taxation of \$1,146,096.44, and Total Appropriations of \$1,185,407.94; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on December 30, 2024 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2025 and ending December 31, 2025 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$1,185,407.94, which includes amount to be raised by taxation of \$1,146,096.44, and Total Appropriations of \$1,185,407.94; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

HOPELAWNFD@AOL.COM

12/30/2024

(Secretary's Signature)

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
THOMAS MAYOROS	X			
ROBERT GILLESPIE	X			
DENNIS PETRICK	X			
JOSEPH NATOLE	X			
DANIEL AQUINO	X			

RESOLUTION

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 8

2024

WHEREAS, the Treasurer of Fire District No. 8 reports that certain 2024 budget appropriations have insufficient balances to meet the 2024 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

From		To	
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Joint Board	\$ 3,000.00	Insurance	\$ 3,000.00
M&R-Firehouse	<u>250.00</u>	Physical Exams	<u>250.00</u>
 TOTAL	 \$ <u>3,250.00</u>	 TOTAL	 \$ <u>3,250.00</u>

Gillespie, R	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Mayoros, T	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Petrick, D.	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Natole, J	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Aquino, D	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No

Adopted, December 30, 2024
Date

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT #8

TOWNSHIP OF WOODBRIDGE

127 Loretta Street

Hopelawn, N.J. 08861

PHONE (732) 442-0171

FAX (732) 826-5399

E-MAIL HopelawnFD@AOL.com

Resolution 2024-

Board approval of Elected Commissioner Compensation
2025 Salary Guide (January – December)

WHEREAS the fire Commissioners of Fire District No.8 of the Township of Woodbridge Establishes annual compensation for its Fire District pursuant to N.J.S.A 40A:14-88: and

NOW, THEREFORE, BE IT RESOLVED by the Fire Commissioners of the Fire District 8 of the Township of Woodbridge hereby approve the 2025 Commissioners Compensation in Compliance of the 2025 District Budget requirements as follows.

President 13,000

Vice President 13,000

Secretary 13,000

Financial Secretary 13,000

Treasurer 13,000

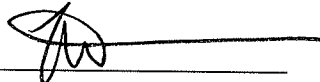
BE IT FURTHER RESOLVED that the above salaries shall take effect on January 1 2025; and
BE IT FURTHER RESOLVED, that the board shall re-evaluate the salary structure adjusting as Appropriate and approve same annually as per N.J.S.A 40A:14-88.

Motion to approve made by Commissioner D. AQUINO Second by

Commissioner T. Mayoros All in Favor.

Board of Commissioners District 8

Adopted 12/30/24

Secretary 

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District 8, Township of Woodbridge at their regular meeting held on

Name	Yes	No	Abstain	Absent
T. Mayoros	X			
R. Gillespie	X			
J. Natole	X			
D. Petrick	X			
D. Aquino	X			

RESOLUTION

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 8

WHEREAS, NJS 40A: 14-78.17 provides that where any contract, commitment or payments are to be made prior to the adoption of the budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided: and

WHEREAS, the date of this resolution is prior to January 15, 2025; and

WHEREAS, the total appropriations on the 2024 budget exclusive of any appropriations made for interest and debt redemption charges and capital improvements, is the sum of \$1,065,459.; and

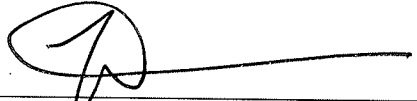
WHEREAS, fourteen percent of the total appropriations in the 2024 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement fund in said 2024 budget is the sum of \$ 149,164;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of the Township of Woodbridge, Fire District No. 8, that the temporary 2025 budget be approved in the amount of \$ 149,164.

ROLL CALL VOTE:

	YES	NO	ABSENT
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Robert Gillespie	X		
Thomas Mayoros	X		
Dennis Petrick	X		
Joseph Natole	X		
Daniel Aquino	X		

Dated: December 30, 2024



Joseph Natole, Secretary